

Minutes

TOWN BOARD MEETING

Town of Polk Town Hall * 3680 State HWY 60, Slinger
Tuesday – May 12, 2015 at 7:30 p.m.

The meeting was called to order at 7:30 p.m., and followed by the Pledge of Allegiance, and a moment of silent prayer.

Official Meeting Notice was sent to the West Bend News, Milwaukee Journal, Hartford Times Press, WTKM/WBKV radio stations, and posted on the Town's website and on the bulletin boards at Cedar Hills Subdivision, Roskopf's RV Center, and at the Town Hall.

Roll Call: Supervisors Robert Roecker and Ted Merten, Chairman Albert Schulteis, Clerk Marlyss K. Thiel, and Treasurer Tracy Groth were present.

Public Comments - None.

Approval of Minutes for April 9, 2015 Joint Plan Commission & Town Board Meeting. Supervisor Roecker moved to approve the minutes for April 9, 2015. Supervisor Merten seconded the motion. All voted aye. Motion carried.

Approval of Minutes for April 14, 2015 Town Board Meeting. Supervisor Merten moved to approve the minutes for April 14, 2015. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

Approval of Minutes for April 21, 2015 Annual Meeting. Supervisor Roecker moved to approve the minutes for April 21, 2015. Supervisor Merten seconded the motion. All voted aye. Motion carried.

Unfinished Business:

Revision to Business Use Permit for JFF Wood Products, Inc., in accordance with Section 3.08 of Town's Title X Zoning Ordinance to expand its current Business Use Permit to operate a pallet shop to include the manufacturing of wood mulch products. Business located at 3247 Sherman Way, Slinger, Washington County, Wisconsin, 11 Acres. Section 27. Zoned M-1 Industrial District. Tax Key T9-0814. Mark Wolff Business and Property Owner. Supervisor Merten moved to approve the Business Use Permit revision for JFF Wood Products Inc., to extend the scope of operations to include the manufacturing of wood mulch products; that the Permittee shall adhere to Section 9.0 Performance Standards of the Town's Title X Zoning Ordinance; that this Business Use Permit is not transferrable and is issued for the exclusive use of the Permittee; and that it is understood that the Business use Permit shall be rescinded if the Permittee is found to be in violation of the conditions. Chairman Schulteis seconded the motion. Supervisor Roecker recused himself. Two voted aye. Motion carried.

Site Plan Review for JFF Wood Products, Inc., in accordance with Section 3.08 of Town's Title X Zoning Ordinance to construct a 30' x 40' Quonset Hut for the purpose of storing wood mulch/sawdust materials. Business located at 3247 Sherman Way, Slinger, Washington County, Wisconsin, 11 Acres. Section 27.

Zoned M-1 Industrial District. Tax Key T9-0814. Mark Wolff Business and Property Owner. Supervisor Merten moved to approve the Site Plan for JFF Wood Products Inc to construct a 30' x 40' Quonset Hut for the purpose of storing wood mulch/sawdust materials. Business located at 3247 Sherman Way in Slinger with the inclusion: the applicant shall follow up with the DNR within twelve months of the date of this meeting for the second phase of the wetland restoration plan for the described property in this motion, and that the Quonset Hut shall be located outside of the delineated wetlands, and that the approval of Washington County Land Use site and construct the Quonset Hut shall be required. Chairman Schulteis seconded the motion. Supervisor Roecker recused himself. Two voted aye. Motion carried.

New Business:

Sheriff's Department Report. Deputy Sheriff Jerod Cox reported that there were 552 incident calls in the month of April. There were 7 fire calls, with 3 of them being grassfires. We interviewed and reviewed residents on four calls for identity theft and fraud. There were 44 stops for disabled vehicles, 2 animal complaints, 1 vehicle in the ditch, and 9 accidents with deer kills.

Deputy Sheriff Cox continues to work with the junk property violators in the Town of Polk. He told the Hwy C property owner to increase his clean-up project to avoid a citation from being issued. The property on Hwy 60 has until September 1st to clean up his property.

The vacant property on Pleasant Valley has now been posted No Occupancy, by the Town's Building Inspector, for inhabitable conditions. A no trespassing sign can be issued, per the Town's attorney. No one is allowed on the property. The family has been notified that they are no longer allowed on the property, and that they will need the Sheriff's Department to escort them if they wish to retrieve any belongs from it. The Sheriff's Department has the key.

Chairman's Report. A County-Wide Assessment Summit will be scheduled for June or July. The county wants property assessment duties to all be done by the county, and no longer be done locally. This is a proposal with the state Legislator. The passage of this would mean the state would only have to work with each county, instead of each municipality for reporting purposes, and that Washington County would do this all in-house for all municipalities, instead of working with each of us. The cost is approximately \$5.00 per parcel now, and the cost of assessment reporting and preparation will increase to about \$25.00 per parcel. The county would not absorb this cost, it would be passed onto the local municipalities, and we have no control of the costs we have to pay. This would definitely make an unnecessary strain on our already stretched budgets.

Treasurer's Report of Revenue & Expenditures. Supervisor Merten moved to approve the Treasurer's Report of Revenue & Expenditures, with checks numbered 7900-7937. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

Operator/Bartender License(s). Supervisor Merten moved to approve the Operator/Bartender licenses as presented with the June 30, 2015 expiration date. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

Officer Appointments: Clerk and Treasurer. Supervisor Roecker moved to approve the appointments of Marlyss K. Thiel for Town Clerk and Tracy Groth for Town Treasurer for 2 year appointments. Chairman Albert Schulteis seconded the motion. Roecker and Schulteis voted aye. Merten voted nay. Motion passed.

Inspector Appointments: Building, Plumbing and Electrical. Supervisor Merten moved to approve the appointments of John Frey as Building Inspector, Scott Clow as Plumbing Inspector, and Robert Brinkman as Electrical Inspector for 2 year appointments. Chairman Albert Schulteis seconded the motion. All voted aye. Motion passed.

Sound Permit for June 20, 2015 Deck Party – Sheryl’s Club 175. This would be in violation of Town Ordinance 9.06 Loud and Unnecessary Noise Prohibited. 9.06(2) states No person shall use or operate any public address system, amplifier, or device which increases the volume of voice, music, or other sounds so as to disturb the public peace or the quiet and peacefulness of the neighborhood.

Supervisor Merten moved to decline Sheryl’s Club 175’s request for a sound permit to hold a Summer Solstice deck party on June 20, 2015 with the DJ playing music on the deck from 7:30 – 1:30 p.m. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

Resolution #2015-05 Annual Noxious Weeds Summary Pursuant to Section 10.03(6) of the Town of Polk Code of Ordinances. Supervisor Roecker moved to approve Resolution #2015-05 Annual Noxious Weeds Summary Pursuant to Section 10.03(6) of the Town of Polk Code of Ordinances. Supervisor Merten seconded the motion. All voted aye. Motion carried.

Resolution #2015-06 Adopting January 2015 State Approved Equipment & Vehicle Rates for the Town of Polk. Supervisor Merten moved to approve Resolution #2015-06 Adopting January 2015 State Approved Equipment & Vehicle Rates for the Town of Polk. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

Recommendations from the Plan Commission:

Site Plan Review for construction of additional mini-storage buildings at Cedar Creek Storage, 3685 Mayfield Road, Town of Polk, Washington County. Tax Key #T9-0720-00C, Section 23, Zoned B-1 Business District. Peter Stefanski, Owner. Supervisor Merten moved to approve the Site Plan for the construction of mini-storage buildings at Cedar Creek Storage per recommendation of the Plan Commission. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

Variance to the Town of Polk Title XI Land Division Ordinance 7.06 LOTS to divide a non-conforming vacant parcel into two (2) Lots in the R-1 Single Family Residential District. N ½ - W Cedar Lake Hills Addition 1, Lot 2+3, Block 6, Section 5, Tax Key # T9-0097-076. Zoned R-1 Residential District. Property Owners Michael and Maria Burns.

Chairman Schulteis explained, there are three criteria need to be met for a Variance. Zoning Secretary Groth stated that the board needed to have an agreement in consensus for the criteria.

1. Exceptional circumstances (this is the last undeveloped property in Cedar Lake Hills.) Schulteis, are we in agreement that there is exception circumstances? Yes.
2. Preservation of property rights for this. This was established previous to the ordinances being done. Schulteis, do we agree that there is a preservation of property rights for this? This was established previous to the ordinances being done. Yes.
3. Absence of determinant to adjoining property. Subdivision has been laid out previously as such, so there is no problem with that. Schulteis, do you agree? Yes.

Supervisor Roecker moved to give preliminary approval of a variance request to the Town of Polk Title XI Land Division Ordinance 7.06 LOTS to divide a non-conforming vacant parcel into two (2) Lots in the R-1 Single Family Residential District N ½ - W Cedar Lake Hills Addition 1, Lot 2+3, Block 6, Section 5, Tax Key # T9-0097-076. Zoned R-1 Residential District. Property Owners Michael and Maria Burns as recommended by the Plan Commission with the addition of: no further variance relating to these nonconforming lots will be considered nor accepted. The applicant is to provide soil boring reports indicating that each lot has suitable conditions for a conventional mound or experimental in-ground, or above-ground sanitary septic system before final approval is given. Supervisor Merten seconded the motion. All voted aye. Motion carried. Zoning secretary Groth stated that she will send a letter to the Burns with a synopsis of the Town Board meeting.

Minor Land Division to provide additional six (6) feet of frontage to adjacent property for future private road. Property located at 3553 Western Avenue, Town of Polk, Washington County. Section 35. Tax Key# T9- 1020-00B. Zoned A-1 General Agricultural District. Carol Ann Neuburg, Property Owner. Supervisor Merten moved to approve the Minor Land Division to provide additional six (6) feet of frontage to adjacent property for future private road. Property located at 3553 Western Avenue, Town of Polk, Washington County. Section 35. Tax Key# T9- 1020-00B. Zoned A-1 General Agricultural District. Carol Ann Neuburg, Property Owner. as recommended by the Plan Commission with the condition that the Minor Land Division provides an additional six feet of frontage to the adjacent property for a future private road. Supervisor Merten seconded the motion. All voted aye. Motion carried.

Adjourn. Supervisor Roecker moved to adjourn. Supervisor Merten seconded the motion. All voted aye. Meeting adjourned at 8:04 p.m.

Respectfully Submitted,

Marlyss K. Thiel, Town Clerk